

Infirmary
Regulations

Sports fields



CRAIGHOUSE
SCHOOL

Infirmiry regulations for sports fields Years 1 to 12

The Craighouse School sports fields have an infirmiry which is fully equipped to meet the health needs of our pupils during Physical Education lessons, extra training, normal training sessions and tournaments.

First aid attention is provided by a paramedic who is on duty at the times required by the Sports Department, as requested on a yearly basis.

Attention offered to pupils must be effective, efficient and of good quality; for this purpose, the paramedic is in close contact with the school infirmiry, by phone or by radio.

For tournaments and sports events in or outside our fields, we work with a team of paramedics who are appropriately equipped and prepared to provide immediate first aid attention to pupils who require it, for medical issues or injuries.

Attention procedure

The Craighouse School sports field infirmiry serves all school pupils from Years 1 to 12.

The field infirmiry is fully equipped with everything needed to provide first aid assistance in case of an emergency. It has a basic stock of medicines and all the necessary supplies for dealing with injury or traumas issues.

The action criteria in cases of medical issues or injuries are the same as those used in the school infirmiry.

→ Attention for illness - Years 1 to 12:

- Any pupil who is at the school's sports fields and shows symptoms of an illness that requires medication will have to visit the field infirmiry during Sports sessions, where she/he will be assessed and treated by the field paramedic in accordance with the parents' authorisation in the pupil's medical form.
- The paramedic will then register the procedure in SchoolTrack, specifically in the 'infirmiry visits' section in the medical form.
- Should the pupil's condition require rest (for example, in cases of fever, gastrointestinal disorders, chronic pain, etc.) the paramedic will call the parents, who should come to school immediately to pick up the child and check her/his progress at home. The pupil must be withdrawn from the infirmiry in the sports fields, after her/his parents have coordinated with the paramedic on call.
- If the symptoms suggest a possible illness requiring medical assessment, the paramedic will contact the child's parents so that she/he can be taken to the emergency centre. If they cannot come personally, they must send an e-mail (enfermeria@craighouse.cl) authorising a responsible adult to come. If the pupil

goes home in a school bus, they should contact the person in charge, who will collect the pupil from the field or school infirmary after having coordinated with the paramedic.

- During the pandemic, the sports fields infirmary will only be used for traumatic injuries. Cases of respiratory symptoms that constitute suspected cases of COVID-19 will have to be taken to infirmary no. 1 (respiratory infirmary) to receive attention, except for respiratory emergencies, which will receive immediate attention. Cleaning staff will then be required to disinfect the area following protocols established by the Ministries of Health and Education.
- The school insurance does not cover illnesses; consequently, if there is any suspicion of a serious illness, the paramedic will contact the parents to inform them that, in accordance with school policies, the child will be sent by ambulance or helicopter, depending on the seriousness of the case, to Clínica Alemana. Later, the pupils' parents may choose to take her/him elsewhere.
- The paramedic will contact Clínica Alemana (the nearest emergency centre) and inform the school infirmary, the Sports teacher, and the relevant section that the child has been sent. The child will be accompanied by a sports teacher if her/his parents are not present.
If the child is sent to the clinic due to a medical issue rather than an accident, the transfer by ambulance will be free of charge and the medical attention provided by the clinic will be charged to the patient or their parents.
- Pupils cannot be taken in the vehicle of a member of staff outside the school; only in very specific cases and after the paramedic has discussed the situation with the nurse may a pupil be taken by car from the infirmary in the sports fields to the school infirmary.
- Each of these cases will be recorded in SchoolTrack.

→ **Attention for injury - Years 1 to 12:**

- Pupils who have an accident during Sports hours will be treated in the field infirmary by the school paramedic.
- Parents of pupils from Years 1 to 12 must always be informed by phone. In cases of contusion of the head or the genital area, the child's parents will be advised to collect him/her from school and keep him/her under observation at home or take him/her to an emergency centre, as needed. For pupils in Years 5 to 12 the type of injury and the pupil's progress will be evaluated, and the parents will be notified by phone or with an infirmary attention pass. In the latter case the pupil will be responsible for showing the pass to his/her parents.
- If the injury is not serious and does not require rest or medical attention the paramedic will provide the necessary attention and will later return to Sports.

- In cases of accidents that require rest or medical evaluation, the parents will be called and asked to collect the child and keep her/him under observation at home or take her/him to an emergency centre via the school insurance.
- In cases of a serious accident, after informing the pupil's parents and the relevant section, the school will contact Clínica Alemana (the nearest emergency centre) and the child will be taken there by land or air transport, depending on the seriousness of the case. The pupil will be accompanied by a Sports teacher if her/his parents are not present.
- Finally, the paramedic will be responsible for informing the corresponding section, only if the accident occurred during school hours.
- In sports events and tournaments, the paramedic on call will be responsible for deciding whether or not a pupil can continue in the sports activity, and will inform the pupil's parents and the teacher in charge.

Clínica Alemana, covered by the school insurance in cases of injuries, provides a free ambulance service. Air transfer, however, will only be free of charge in the event of a life-threatening situation for pupils in Regions IV, V, VI, VII and *Metropolitana*, subject to availability, once the patient is stabilised.

Note

For field trips outside of Santiago, the Head of the Sports Department will be responsible for sending the list of pupils with their RUT and dates of birth. This requirement is imposed by Clínica Alemana for insurance coverage purposes. The infirmary will have to send this list to the person in charge of accident agreements.

All Craighouse School pupils must have their medical form in the infirmary. Parents have to fill in this form at the beginning of the school year. The information contained in each form will be transcribed on SchoolTrack for daily reference in the infirmary.

If the infirmary has not received the medical form filled in and signed by the pupil's parents, she/he will not be able to receive any medication. The nurses will only do an initial examination and apply physical measures (temperature check, rest, herb infusions, etc.). Please note that we will not receive authorisations on the phone or by e-mail.

If the paramedic lends a pupil a medical implement such as a stabilising sling, etc. due to an injury or other medical condition, the child and his/her family must take care of it and return it to the infirmary as soon as he/she returns to school.

Note: this policy may be modified and/or updated due to the national contingency, which lies outside our control.

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